Legal Name Change Form

SVA NYC

Registrar • School of Visual Arts
209 East 23rd Street, New York, NY 10010-3994
212.592.2200
registrar@sva.edu

If you are a current or former student at SVA, use this form to make a permanent change to your legal name on all College records, including transcripts, student bills, financial aid documents, and tax forms.

If you are a current staff or faculty member, contact Human Resources for the appropriate name change documentation in lieu of completing this form.

Legal name change requests must be accompanied by appropriate legal documentation (e.g., a court order, marriage license, federal/state ID, etc.).

CURRENT NAME

Your name as it currently appears in SVA's record

Last Name

First Name

Middle name / Initial

☐ Male ☐ Female

Chosen or Preferred Name (if applicable) Sex (if applicable)

NAME CHANGE INFORMATION

Your updated name as reflected in the supported documentation

Last Name

First Name

Middle name / Initial

☐ Male ☐ Female

Chosen or Preferred Name (if applicable) Sex (if applicable)

This is to attest that I am the student signing this form and I authorize SVA to update my legal name in all applicable College records.

Student Signature SVA ID# Date (MM/DD/YR)